OCEAN COUNTY LIBRARY COMMISSION

Tuesday, September 15, 2020

AGENDA

1. Open Public Meetings Act

2. Pledge of Allegiance

3. Roll Call and Announcements

4. Approval of Minutes, Rescheduled Regular Meeting, August 18, 2020

5. Approval of Financial Statement, August 2020

6. Personnel Actions

7. Action on Bill List #9

8. Ratification of Salary Expenditures

9. Director's Report

10. Communications

    A. Denying with regret the request from Kim Dippolito, Director of Operations for Downtown Toms River for the use of the Toms River Branch lobby and restrooms after-hours for the Downtown Toms River BID's Annual Harvest Festival on Saturday, October 17, 2020, from 12:00 p.m. to 6:00 p.m. and also a request to use the same services for the Christmas Tree Lighting on December 4, 2020, from 5:00 p.m. to 8:00 p.m. due to COVID-19 social distancing requirements and the Governor's Executive Order restricting libraries to 25% capacity;

11. New Business

Resolutions

    A. Honoring Linda Cubberley as she retires on October 1, 2020, after over thirty (30)years of dedicated service to the Ocean County Library;

    B. Honoring Margaret Greenan as she retires on October 1, 2020, after over twenty-five (25) years of dedicated service to the Ocean County Library;

    C. Authorizing the Library Director or her designee to prepare and advertise for Requests for Qualifications (RFQ) for various professional services in 2021 as directed by the Library Commission Chair or her designee, including Legal Counsel, Labor Counsel, and Auditor;

    D. Authorizing soliciting of public bids for a box truck;

Bid Awards / Change Orders / Contracts

E. Authorizing an Intergovernmental Agreement with the Ocean County Board of Chosen Freeholders, Ocean County Human Services Department to provide funding up to $5,000.00 to support the Ocean County Library's Human Trafficking series for 2020;

F. Authorizing execution of a 2021 Intergovernmental Services Agreement with the County of Ocean for Vehicle Maintenance and Repairs at a cost not to exceed $110,000.00;

Approvals

G. Ratifying the actions of Library Administration in approving the Ocean County Clerk's office to place Voting Drop Boxes at various library locations as needed;

H. Approving the Updated Phased Reopening Plan after COVID-19 for the Ocean County Library System;

I. Approving an addition to the Personnel Policy Manual, *Section 2.15 Facemask and Social Distancing Policy;*

J. Approving the Library to support and partner with Ocean County College Continuing & Professional Education Department for the "Temporary Assistance for Needy Families (TANF) grant proposal. This collaboration will extend from October 2020 through May 2021;

K. Rescinding approval of the use of the Toms River Branch lobby and restrooms after-hours for the rescheduled Downtown Toms River BID's Annual Chili & Salsa Cook-off on Saturday, September 19, 2020. The Downtown Toms River BID has decided to cancel this event;

L. Approving Rutgers University Professor Kay Cassell to reprint the Ocean County Library organization chart from the Library's website less staff names in her book to be published by Rowman and Littlefield Publishers in 2021;

M. Approving the submission of a preliminary 2021 Capital Budget request to the County of Ocean as authorized by the Library Commission Chair;

Donations

N. Authorizing acceptance of $5,000.00 from the Estate of Dorothy M. Barkelew for the Point Pleasant Boro Branch and authorize Library Director Susan Quinn to sign the release and refunding bond on behalf of the Library;

12. Old Business

A. Denying with regret the use of the Long Beach Island Branch as a mustering location for the Ethel Jacobsen School during the 2020-2021 school year in the event of an emergency during normal Branch hours due to COVID-19 social distancing requirements and the Governor's Executive Order restricting libraries to 25% capacity.

13. Public Comment

14. Closed Session: a collective bargaining agreement or the terms and provisions of same, a personnel matter, and a contract.

15. Adjourn

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