PRESS RELEASE

CONTACT: Dan Fitzgerald, 732-349-6200, ext. 5908
dfitzgerald@theoceancountylibrary.org

Tech Classes Coming to Jackson Library

JACKSON – The Jackson Branch of the Ocean County Library will host various technology classes throughout November.

- "Presenting Google Drive" 10 a.m. Thursday, Nov. 1. Learn how to use this free resource to take your files and folders anywhere. Learn to upload files and folders, organize documents, share files, and more. Participants must have a working Gmail account and know their passwords.
- "Microsoft Word Basics" 10 a.m. Wednesday, Nov. 7. Learn to create and format a document, write text, change the size and color of words, print, and more.
- "Microsoft PowerPoint Basics" 10 a.m. Friday, Nov. 9. Learn the basics of creating an eye-catching and informative presentation.
- "Spotlight On: Windows 10" 2 p.m. Tuesday, Nov. 13 Become comfortable using the features of the Windows 10 operating system. This class will now be taught in the computer lab using the library's computers. Participants may also call the branch to schedule a Librarian-by-Appointment session for their own Windows 10 laptop.
- "LinkedIn 101" 2 p.m. Thursday, Nov. 15. Learn the basics of using LinkedIn: register and build a profile, job search, build your network, and modify privacy and account settings. This program is funded by the New Jersey Department of Labor and Workforce Development Career Connections grant.
- "Movie Magic: Streaming Movies How-To" 2 p.m. Tuesday, Nov. 27. Register for and learn how to use the library's free streaming movie services: Kanopy, Hoopla, and Access Video on Demand. Bring your library card and have an email account you can access during class. There will also be movie trivia and giveaways.

The branch is located at 2 Jackson Drive.

Mouse and keyboard skills are required for all these events except "Movie Magic".

Registration is required for these free programs. To register, call the branch at 732-928-4400 or visit theoceancountylibrary.org/events.